

SOAR has been in use by the PFC program since 2004. The system became available for airport report in 2006. This system was envisioned to collect and disseminate PFC information to the FAA, airports, and air carriers

The final portion of the PFC database is finally (almost) ready. The air carrier reporting module is in final testing. As announced in the Federal Register on April 9, 2010, the date of availability for this system will be June 21, 2010.

What does this mean for airports? Air carriers will be able to enter monthly collections/remittance information into the PFC database system. Quarterly reports will be generated for air carriers and airports.

Part 158.20b says, "Once the database development is completed with air carrier capacity, public agencies and air carriers may use the FAA's national PFC database to post their required quarterly reports, and, in that case, do not have to distribute the report in any other way."

Approximately 93 percent of the airports collecting PFC have access to the PFC database. These airports who regularly enter quarterly information into the database will no longer be required to distribute their quarterly reports to any air carrier in any other manner beginning June 21.

Due to the change over in the system, the FAA is asking that airports enter their quarterly report information for April, May and June monthly instead of as a sum for the quarter. Many airports already do this as a normal practice.

It must be noted that airports which do not enter their PFC quarterly information into SOAR will still have to distribute the information to all collecting carriers in the current manner.

You will notice some changes to the pages and some new pages. Starting with a new opening page

Federal Aviation Administration

Reports
Upload References
Logon
Request Account

Passenger Facility Charge Reporting System

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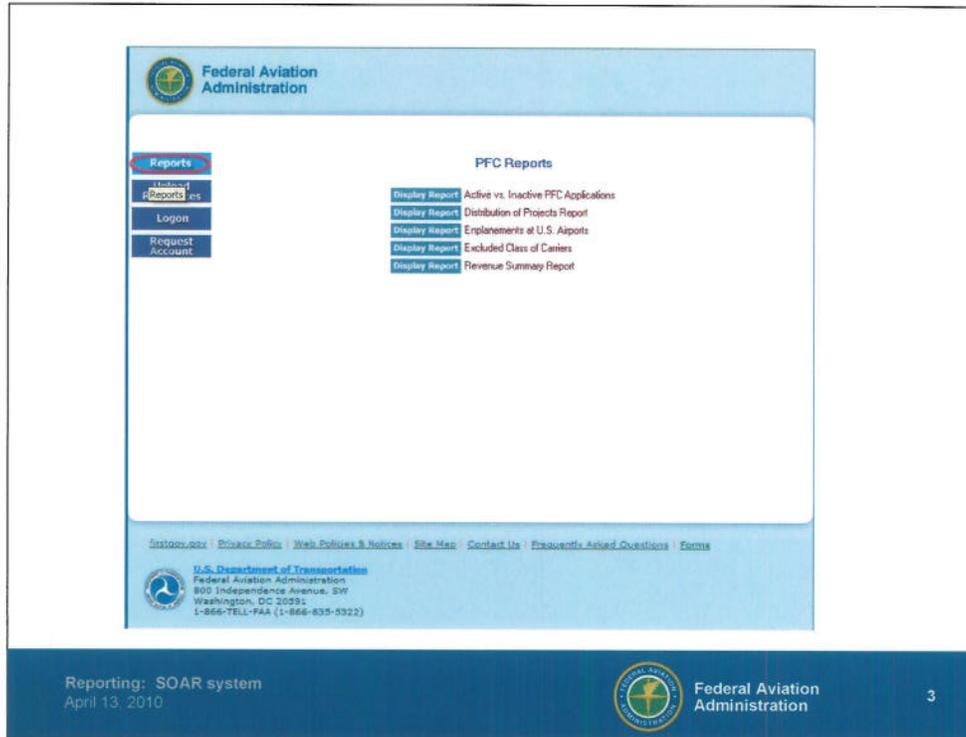
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Federal Aviation Administration
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Washington, DC 20591
1-866-TELL-FAA (1-866-835-3222)

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This is the new public page. The buttons are all down the left hand side. These buttons are reports, upload references (new) log on (formerly data entry) and request account. Now when you click on the reports button on the left hand side, you will actually get



The five public view PFC reports

These reports are the same as before:

1. Active vs. Inactive PFC Applications
2. Distribution of projects report
3. Enplanements at US airports
(This is the report used to determine which air carrier have a significant business interest at the airport.)
4. Excluded class of carriers
5. Revenue Summary Report

Federal Aviation Administration

Reports
Upload References
Logon
Request Account

References to Upload Documents

- [Air Carrier Collections Schema](#)
- [Covered Air Carrier Collections Schema](#)
- [Air Carrier Codes](#)
- [Airport Codes](#)

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Upload References will have schema and codes to help load and enter information into SOAR. Air carrier collections may be entered as data entry, in which case, the air carrier and airport codes may be referenced or the data may be uploaded in an .xml format. The schema will help in the building of the .xml.

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Reports
Upload References
Logoff
Request Account Logon

User Name :
Password :

Submit

[Forgot User Name and Password?](#)
[Air Carrier Registration Form](#)

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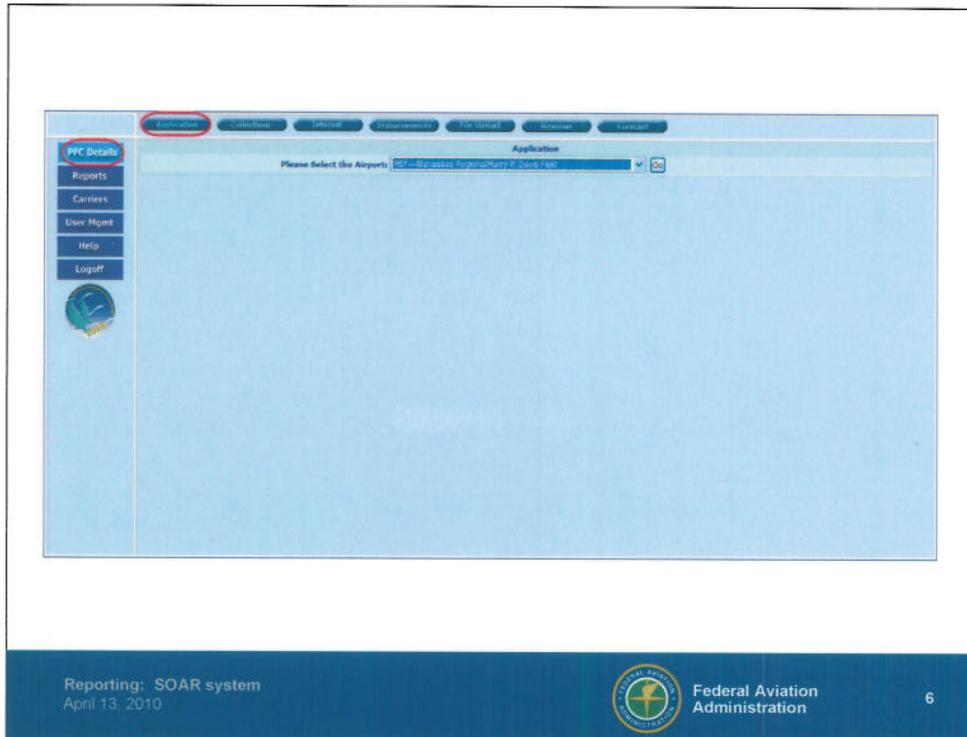
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When you want to enter the database, click on the Logon. When you go into this page, the page looks much the same as before. The “Send User Name and Password” has now become the more familiar “Forgot user name and Password?”



In this example, PFC details is the default page. The system will ask you to select your airport. If the public agency has more than one PFC airport, you will be able to choose which airport's information will be displayed on this page.

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This page was called ‘status’. This page contains the information regarding the applications, projects, collections and disbursements. It is the summary of ‘active’ applications and projects. Only those applications and projects still open will appear on this page.

Please note the field ‘PFC Account Balance’. Last summer, the FAA was asked if it was true that the FAA did not want more than 2 quarters’ of collection in the account balance. The public agency asking said that they were told that they should ‘disburse’ the money into a second non-reported account in order to have this field show the ‘acceptable’ amount. This question has come up a few times and causes great concern.

This is to clarify that the FAA will look at all these fields to see how the airport is managing its PFC program. If the amount in the PFC account balance appears to be high, the FAA looks into the reason for that amount. A common reason is bond financing or impose only projects. The FAA understands there are reasons why the balance may be high at times. The FAA might contact a public agency about the balance, but no action will be taken if the reason for a high balance is valid. However, ‘hiding’ PFC funds is an action that would be in violation of the regulation and assurances.

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- The second tab across the top is collections. The collections page has been divided into 3 separate tabs. As you can see, the collections are now by carrier and not a sum total.
- The regulation requires carriers to report their monthly collections on a quarterly basis. For this reason, the quarterly information is divided into months.
- There are 2 date types, collection and reporting.
- The carriers are reporting monthly collections. The carrier report collections for the month of March 2010 in this example.
- The carrier will remit these funds to the airport by the last day of the following month, which is April 2010. The month that the airport receives these funds is the reporting month.
- When the air carrier enters the collections information, the system will default the reporting month to be the following month as per the regulation. As you see on this page, the reporting month and year fields are open for editing.
- In this example, the quarterly information fields are open for data entry. If the carriers had entered this information, these fields would be grayed out, except for the reporting month. If the air carrier enters the information, the airport may not change it.
- The quarterly information for collections/reporting may also be uploaded using a .xml format.
- You can review this page by either the collection or reporting month.
- The air carriers may be filtered on this page to include favorites (a list generated by the airport), remitted (those air carriers who have remitted in that timeframe, and all, which is a every carrier listed in the database.

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The interest earned column is now its own separate page.
 Interest may be entered by month or by quarter.
 Interest earned may not be a negative number.

The screenshot shows the SOAR system interface. At the top, there are navigation tabs: Evaluation, Collection, Estimate, Disbursements (selected), File/Print, Review, and Forecast. Below these is a 'Disbursements' section with a dropdown menu for 'Please Select the Airport' set to 'AD - Washington Dales International'. Below that, there are fields for 'JAD' (Washington Dales International) and 'Washington, DC', and 'EA/WAS' (P.01) and 'Metropolitan Washington Airports Authority'. A red warning message states: 'There is one or more Estimated Date(s) that is past due.' Below this is a table titled 'Past Due Estimated Data' with columns: FAA Proj Mbr Abbrev, PA (proj) Mbr, PA Title, Pky Start Dt, and Pky Comp Dt. The table contains one row: '09-001', 'People mover system, tunnels, and station.', '01/30/2001', and 'A 03/25/2009'. A note below the table says: 'If these dates are not updated, SOAR will not save any disbursement data entered during this session. You can edit this information on the next page.'

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The disbursement tab remains much the same.

If any of the physical start or completion dates are estimated and in the past, you will receive this message. If you do not keep the estimated dates current, the system will not save disbursement data. This list of projects is provided here so you may print it and find the information before beginning the entry of quarterly report information.

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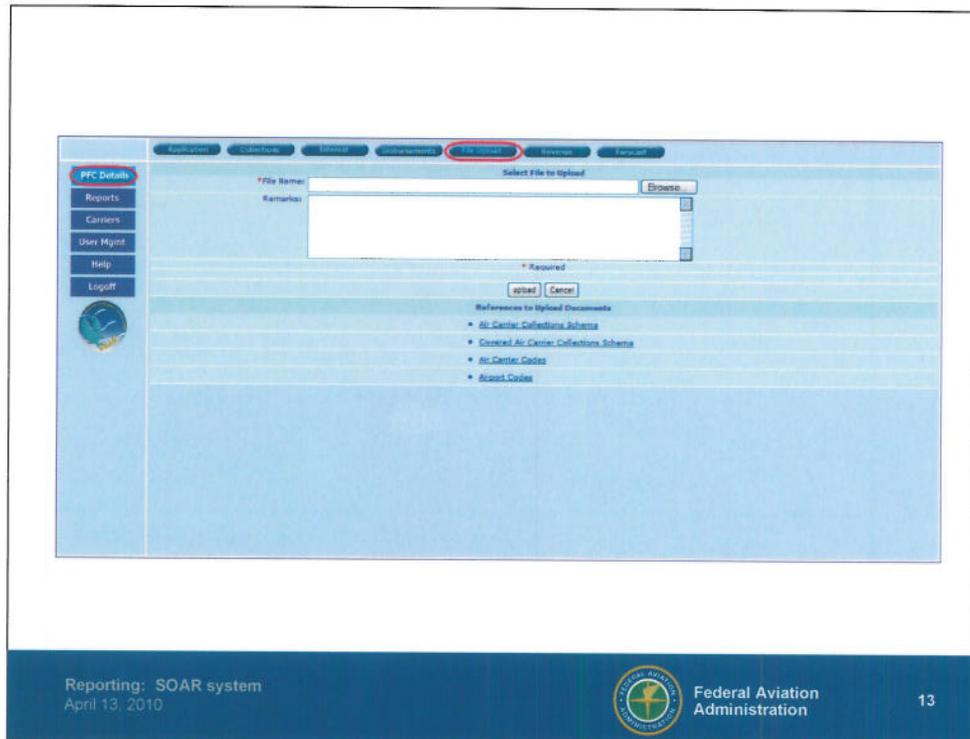
The disbursement page has not changed.

The screenshot shows the 'File Upload' section of the SOAR system. The navigation menu on the left includes 'PFC Details', 'Reports', 'Carriers', 'User Mgmt', 'Help', and 'Logoff'. The main content area features a table titled 'Upload History' with the following data:

Date	File Name	Nbr of Items in File	Nbr Loaded	Nbr Not Loaded	Nbr of Errors
04/05/2010	AA_HRP_Test.xml	2	0	2	2

Below the table, there are 'Upload' and 'Print' buttons. A red arrow points to the 'Upload' button. The footer of the page displays 'Reporting: SOAR system April 13, 2010', the Federal Aviation Administration logo, and the page number '12'.

The file upload page seen here will give you the status of the .xml files previously uploaded



Clicking on this upload button will take you to the page where you may upload the file.

The reference schema are linked to this page.

File Statistics					
File Name: AA_HEF_Test.xml					
Date: 04/05/2010					
Number of Items in File: 2					
Data Validations					
Iteration 1					
Item Number	Status	Collection Month Year	Airport	Air Carrier	Message
1	E	1 2010	HEF	AA	This data has already been entered by the Air Carrier and cannot be overwritten by a Public Agency. This data will not be loaded.
1	E	1 2010	HEF	AA	The Remittance Date has to be greater than the Collection Month and Year.
Validation Summary					
Number of Items Uploaded: 2					
Number of Existing Items: 0					
Number of Items Updated: 0					
Number of Items with Warning: 0					
Number of Items with Error: 2					
Total Summarized: 2					
<input type="button" value="Print Report"/> <input type="button" value="Close Window"/>					

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The system will provide statistics on the file upload.

Errors will be listed and not uploaded.

Warnings will be listed and the information will be uploaded

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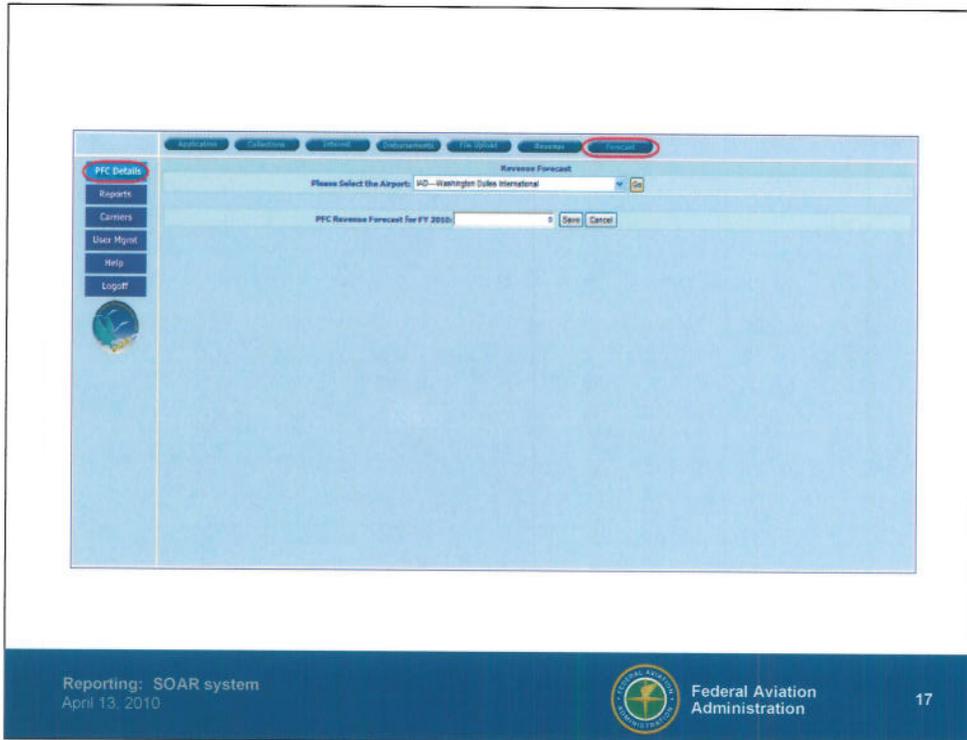
The revenue page is the current PFC revenue page. It will contain the historical PFC revenue information entered from 1992 to June 2010.

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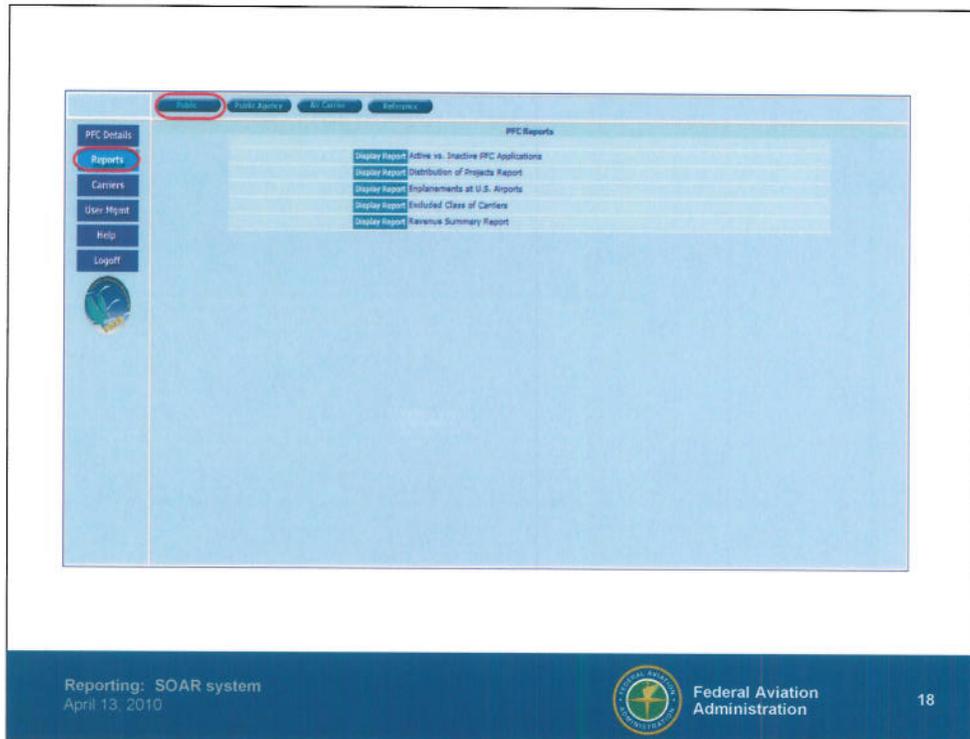
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You will be able to edit the PFC revenue information in the same timeframe as is allowed currently.



The final tab will be available to large and medium hub airports. This page will allow these airports to enter their forecasted revenue.



The reports available for airports are separated by category

Public reports are those that are available to anyone and do not require a user name or password.

The screenshot displays the SOAR system interface for a Public Agency user. The top navigation bar includes 'Public Agency' and 'All Carriers'. The left sidebar contains menu items: 'PPC Details', 'Reports', 'Carriers', 'User Mgmt', 'Help', and 'Logoff'. The main content area is titled 'PPC PA Status Reports' and lists the following reports:

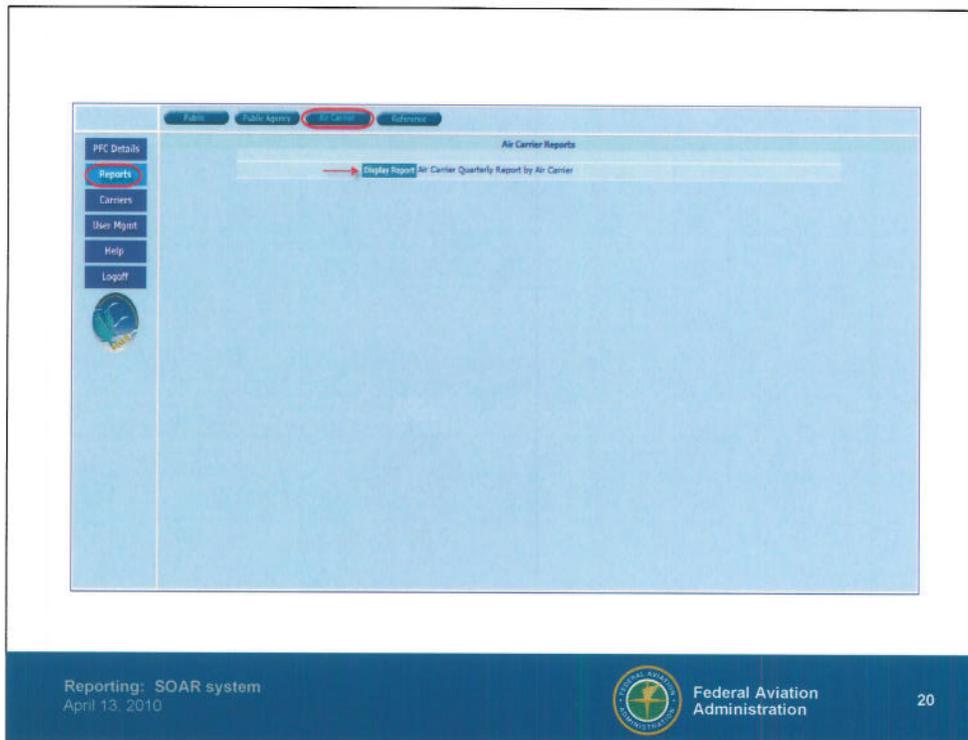
Report Name	Description
Display Report	Users Guide
Display Report	Closure - Application Report
Display Report	Closure - Project Physical Completion Certification
Display Report	Cumulative Program Total Authorities Including Disbursements
Display Report	Active vs. Inactive PPC Applications
Display Report	Enplanements at U.S. Airports
Display Report	Public Agency Quarterly Report
Display Report	Decision Summary Report
Display Report	Amendment Request Form Report
Display Report	Part Due Estimated Date Report
Display Report	Program Summary Overview Report
Display Report	Applications Summary Report
Display Report	Audit Detail Review Report
Display Report	Audit Summary Review Report
Display Report	Terminal Projects
Display Report	Delinquent Report
Display Report	Revenue Report
Display Report	Programmatic Warnings Report
Display Report	Revenue Summary Report
Display Report	Excluded Class of Carriers
Display Report	Project Financial Status Report
Display Report	All Carrier Contact List

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Public agency reports are those reports for users after sign in. These reports have not changed from what is currently available.



Air carrier reports is the report which allow the airport to retrieve and print a carriers quarterly report. The airport will only be able to see its own report.

Air Carrier Quarterly Report by Air Carrier Selection Criteria

Airport: ▼

or Search:

Air Carrier: Favorite Remitted All

or AC Name:

Dates Types: Collection Reporting

Start Date: ▼

End Date: ▼

Air Carrier Quarterly Report by Air Carrier

Selection Criteria: Airport: Kansas Regional/Harry P. Davis Field Collection Quarter Start: 01/01/2010 and End: 04/01/2010

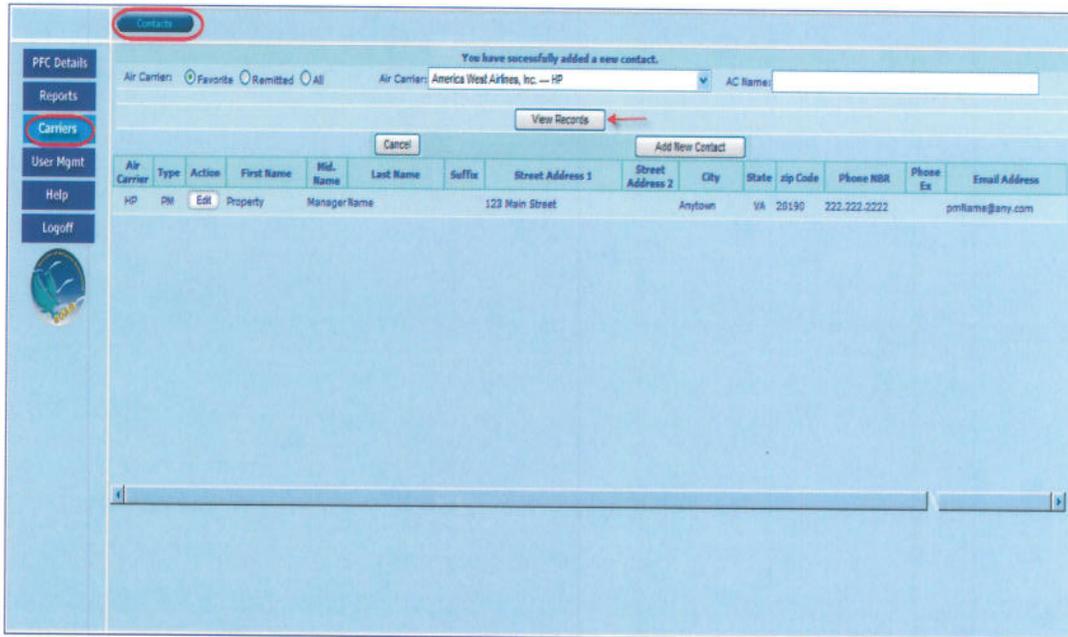
Airport	Air Carrier	Collection Month Year	Reporting Month Year	Total PFC Collected	Total Amount Refunded	Number of PFCs Collected	Number of PFCs Refunded	Amount Withheld	Date of Remittance	Amount of Remittance
Kansas Regional/Harry P. Davis Field	Aerona West Airlines, Inc.	03 2010	04 2010	1.00	2.00	3	4	5.00	04/01/2010	6.00
Kansas Regional/Harry P. Davis Field	American Airlines, Inc.	03 2010	04 2010	10.00	20.00	30	40	50.00	04/02/2010	60.00
Kansas Regional/Harry P. Davis Field	Delta Air Lines, Inc.	03 2010	04 2010	100.00	200.00	300	400	900.00	04/03/2010	600.00
Kansas Regional/Harry P. Davis Field	Southwest Airlines Co.	03 2010	04 2010	1,000.00	2,000.00	3,000	4,000	5,000.00	04/04/2010	6,000.00
Kansas Regional/Harry P. Davis Field	United Air Lines, Inc.	03 2010	04 2010	10,000.00	20,000.00	30,000	40,000	50,000.00	04/05/2010	60,000.00

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The public agency may choose the start and end dates. It may be filtered by either the collection or reporting dates. The report is available in excel or web format.



Air carrier contact information. This may be useful for finding a contact at an airline when you need information or to discuss quarterly information. The carrier will be responsible for filling out this information.

While this presentation does not have a slide for public agency contact information, airports are also asked to fill in contact information. The FAA has been receiving requests from air carriers, especially foreign air carriers, for remittance addresses. If this information is entered into the system it will make the database more useful for those using it.

The screenshot displays the 'My Air Carrier Management' page in the SOAR system. The left sidebar contains navigation options: PFC Details, Reports, Carriers, User Mgmt (highlighted), Help, and Logout. The main content area features a search bar and a table of air carriers. The table has the following columns: Favorite Carrier, Default Carrier, Carrier Code, and Carrier Name. The 'AA' carrier (American Airlines, Inc.) is selected in the Favorite Carrier column.

Favorite Carrier	Default Carrier	Carrier Code	Carrier Name
<input type="checkbox"/>	<input type="radio"/>	ABDG	Airborne Helicopters, Inc.
<input type="checkbox"/>	<input type="radio"/>	XAE	Ameriford Airways, Inc.
<input type="checkbox"/>	<input type="radio"/>	ANF	AmeriFlight, Inc.
<input type="checkbox"/>	<input type="radio"/>	XNE	AmeriAir, Inc.
<input type="checkbox"/>	<input type="radio"/>	HP	America West Airlines, Inc.
<input type="checkbox"/>	<input type="radio"/>	D4AA	American Aerospace Corporation
<input type="checkbox"/>	<input type="radio"/>	UUKA	American Air Charter, Inc.
<input type="checkbox"/>	<input type="radio"/>	ESJA	American Air Network, Inc.
<input checked="" type="checkbox"/>	<input type="radio"/>	AA	American Airlines, Inc.
<input type="checkbox"/>	<input type="radio"/>	JAVA	American Aviation Charters LLC
<input type="checkbox"/>	<input type="radio"/>	XAAA	American Aviation Services, Inc.

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User Management allows public agencies to create a 'favorites' list. This list allows a public agency to refine data entry and reports to list only those air carriers which they wish to designate as most frequent business interest.